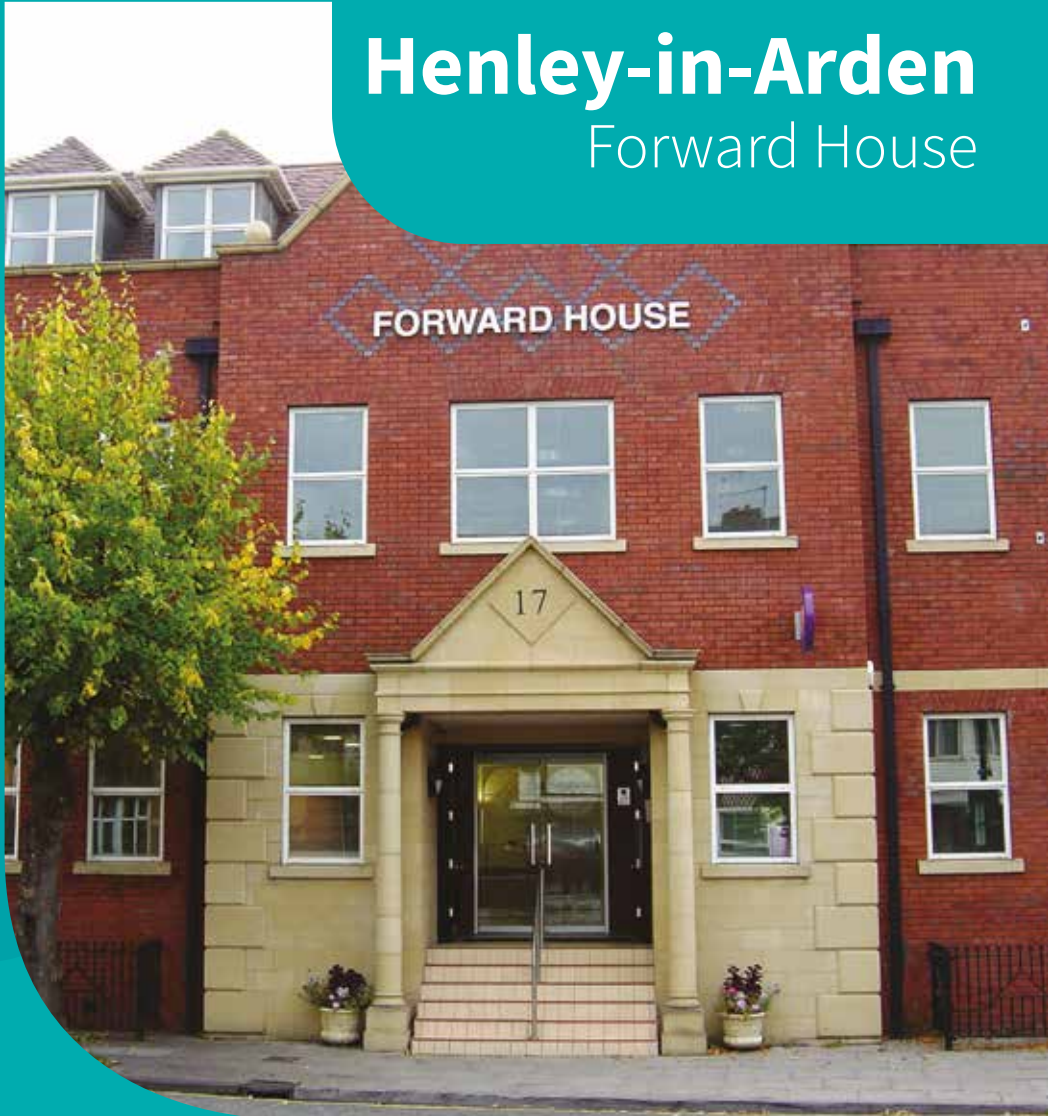


# Henley-in-Arden

## Forward House



Fully serviced office environments  
designed to help you succeed

UBC<sup>UK</sup> offers you flexible, all-inclusive serviced office space, meeting rooms and virtual office services. Our high quality, modern office spaces are in prime business locations across the country with excellent local, national and international transport links.

Our friendly, professional service helps you get up and running quickly, and our flexible agreements allow you to decide how long you stay. Plus, our service can expand and contract with your business, so you're only ever paying for the space you need.

## Serviced Offices

Our prestigious serviced offices suit businesses at all stages of their lifecycles, whether it's a professional space for a new business, regional expansion or a short-term space for a project team. You can even create a bespoke office layout and design to ensure your workspace reflects your business personality.

### Fixed costs and low risk

- Know your total occupancy costs right from the outset
- No nasty surprises – UBC<sup>UK</sup> looks after all the overheads, everything from rents, business rates, water rates, utilities, cleaning, buildings insurance, maintenance and security
- Professionally managed facilities and on site customer support team to look after your people, your visitors, the offices, IT and telecoms Infrastructure

### State of the art offices

- Fully featured plug and play telecoms and IT infrastructure
- Robust internet services and VPN technology
- Advanced phone system with web-based management system
- Teleconferencing and voicemail options
- Voice recording optional
- Use of hot desks and informal break out space at some UBC<sup>UK</sup> locations

### Meeting rooms

Welcoming and well-equipped, our modern meeting room facilities provide the ideal venue for business meetings and client presentations. Our meeting rooms include:

- Wired or wireless high speed Internet
- Audio-visual and presentation facilities on request
- Visitor parking
- Support staff
- Catering and refreshments

### Virtual office service

Our virtual office service provides flexible support and a prestigious address without the need to relocate your business. You'll also get added extras including access to hot desks, meeting rooms and administrative support.

- Postal service – use of a business address with mail handling and forwarding service
- Telephone service – a dedicated telephone number, call forwarding and voicemail
- Postal and telephone service – a combination of the above

# Forward House – an accessible high street location in beautiful Henley-in-Arden

Boasting a fantastic high street location in this historic market town, UBC<sup>UK</sup> Henley-in-Arden is perfectly located for businesses keen to get noticed. The building is modern and eye-catching with great curb appeal, offering a professional and fully equipped workspace environment for startups and SMEs.

Inside, guests are greeted with a grand marble-floored entrance and a welcoming reception area. Serviced office space is available to rent on flexible terms across various configurations, ranging in size from single offices up to larger suites of 20 people or more. As with all of our flexible workspace solutions, our friendly management team is available throughout the working week to answer your company calls, greet visitors, handle mail and provide day-to-day support as necessary.

In addition to furnished office space and virtual office services, UBC<sup>UK</sup> Henley-in-Arden is also a fantastic meeting place with a range of boardrooms and meeting rooms to hire. Situated on the High Street, a short walk from Henley in Arden train station and with underground car parking available, Forward House is the ideal place to work, hold meetings, and grow your business.





## Location

**By Car:** From M42 junction 4, head south on the A34, which becomes the A3400 on passing the M40 junction 16. Follow this road straight into Henley-in-Arden, where Forward House (17 High Street) is located on the left. From M40 junction 16 (southbound only) follow the A3400 for three miles into Henley-in-Arden. Forward House (17 High Street) is on the left. For Sat Nav users please enter B95 5AA.

Car Parking is just a 2 minute walk from Forward House with pay and display and contract parking options available.

**By Train:** Henley-in-Arden station is a few minutes' walk away, with connections to Birmingham Snow Hill and Stratford-upon-Avon.

**By Air:** Henley-in-Arden is less than 15 miles from Birmingham International Airport.

### Distances

### Miles

Birmingham International Airport	13
Henley-in-Arden Railway Station	0.4
M40 Junction 16	2.7

### Address

UBC<sup>UK</sup> Henley-in-Arden  
 Forward House  
 17 High Street  
 Henley-in-Arden  
 Warwickshire  
 B95 5AA

**For prices and availability,**  
 please call 0845 683 8711 or email [info@ubcuk.com](mailto:info@ubcuk.com)

**For general enquiries,**  
 please call 01564 330 710 or email [henley@ubcuk.com](mailto:henley@ubcuk.com)

For details on all our serviced offices please visit  
[www.ubcuk.com](http://www.ubcuk.com)